

## **Initial Occupancy Field Report**

## **ALL Fields ARE Required!**

Name:	Date		Bank Name	
Address:				
Reason for Inspection:	Requ	uested By:	Spea	k with Neighbors to verify Occupancy?
Last Occupancy Status:		Occupano	ry Status	
Gain Entry? Notice Pos	sted (K.Y.O for FNM	(AA) Occu	pied?	Int. in CFK :
Name:	Phone Numb	er	Int. ir	rental program (FNMA)
Other Moving Plans		Describe All PP (Take Pics)		
Re-Keyed? Kwikset :		Supra #	LockBo	x Code
Sign Installed? Yard Mainta	ined?			
Utilities: Water	Gas	Note Problems or Possible Code Violations		
Electric Company:	Gas Com	pany:	Water 0	Company:
Property Type:	FULL Set of Pictur	es Taken? P	roperty Secure?	ALL Repairs Itemized?
ALL Bedrooms INCLUDE windows and cl	osets		<u>M</u>	<u>UST</u> Complete Repair Sheet
Bedrooms UP# Bedrooms MA	IN# Bedr	ooms DOWN#	_	ardwood Floors
Full Baths UP# Full Baths MAI	N# Full I	Baths DOWN#	_	ouble Vanities Story Foyer
Half Baths UP# Half Baths MA	N# Half	Baths DOWN#	F	oyer  Ceilings



## Initial Occupancy Field Report cont.

## **ALL Fields ARE Required!**

Rooms:	☐ Dining	Master	Double Vanity	Master	Vaulted	Fireplace:	☐ Great	Family Room	
	Living	Bathroom:	☐ Garden Tub	Bedroom:	Trey		☐ Basem	ent	
	☐ Family		☐ Whirlpool		Walkin Closet	t	Keepir	ng	
☐ Guest			Sep. Shower		Fireplace		Gas / Gas Log		
Bonus			☐ Vaulted				☐ Master Bedroom		
	Screen Por	ch	Skylight						
Appliance	s: Gas Ra	nge <b>MISSIN</b>	G Appliances:	Gas Range	Above Grad	le Story: 🔲 1		2+	
	☐ Electric	c Range		Electric Range		<u> </u>	5	Split Level	
	☐ Range	Hood		Range Hood		□ 2		Split Foyer	
	☐ Dishwa	asher		Dishwasher Basement:			C	Crawl Space	
	Double	e Ovens		Double Ovens		☐ Full	_		
	Microv	vave		Microwave		☐ Partial	Finished Unfinished		
	Securit	ty Sys.		Security Sys.		Slab		sned	
Garage:	2 Car	Exterio	Fence	Lot Type:	Level	Construct	tion:	Frame	
	3 Car		 ☐ Deck		Cul-de-sac			Brick	
	☐ Attached	i	Patio		Corner Lot			Concrete	
	☐ Detached	d			_ake Front			Stucco	
	☐ Carport				Lake View			☐ Vinyl	
	☐ Driveway				Private Backy	ard		Other	
	Out Build	ding			Creek				
Heat:	Electric	AC Unit: C	ntral <b>Pool:</b>	Yes Al	bove Ground				
	Gas	□w	ndow	No In	Ground				
	MISSING	□ M	SSING						
	may effect								
the sale of or other u									
features /	concerns:								

Submit Form via Email